



Dr. Yashwant Singh Parmar University of Horticulture & Forestry,
Nauni (Solan)–173230, Himachal Pradesh
Office of the Comptroller, Planning and Budget Branch
☎ 01792-252336, E-mail: comptrolleruhf@gmail.com

No.UHF/Bud/1-58/Vol-II/2012/- 11695-11735

Dated, Nauni: 20/01/2024

NOTIFICATION

In partial modification of this office Notification No. Bud/1-58//Vol-II/93-94/4046-4105 dated 24-07-1993 and in supersession of the Notification of even No. 5519-61 dated 29-09-2003, the Hon'ble Vice-Chancellor, Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni (Solan), is pleased to constitute the Standing Committee consisting of the following officers/officials for the condemnation and recommending disposal of unserviceable Store/Stock articles exceeding Rs. 10,000/- [Rupees Ten Thousand] in each case as declared by the Physical Verification Committee (s) in Departments/Offices/COH&F, Neri & Thunag/Outstations/KVKs of this University as under:-

Main Campus:

- | | |
|---|----------|
| 1. The Dean of the College
(by rotation of one year)
(start from Dean, COH) | Chairman |
| 2. Head of the concerned Department/Office | Member |
| 3. Comptroller or his/her Nominee | Member |
| 4. Estate Officer or his/her Nominee | Member |

College of Horticulture & Forestry, Neri (Hamirpur)/Thunag (Mandi):

- | | |
|---|----------|
| 1. The Dean of the concerned College | Chairman |
| 2. HOD (if any)/Senior most Scientist/
Professor of the concerned department | Member |
| 3. Comptroller or his/her Nominee | Member |
| 4. Estate Officer or his/her Nominee | Member |

Outstations including KVKs:

- | | |
|--|----------|
| 1. Director of Research for Outstations/
Director of Extension Education for KVKs | Chairman |
| 2. Associate Director (R&E)/Sr. Scientist/Incharge concerned | Member |
| 3. Comptroller or his/her Nominee | Member |
| 4. Estate Officer or his/her Nominee | Member |

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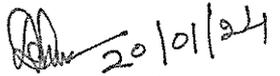
In case of equipment/electronic items including computer hardware declared unserviceable by the Physical Verification Committee of the Departments/Offices/Outstations/KVKs, the Professor Incharge/Incharge Computing and Informatics Centre (CIC) or his nominee will be co-opted to represent the Standing Committee at main campus/out-campus colleges/Outstations/KVKs.

The terms of reference of the Standing Committee will be as under: -

- (i) The Standing Committee shall meet once or twice in a year on such date (s) and at such place as may be fixed by the Comptroller from time to time to examine the unserviceable store/stock articles declared by the Physical Verification Committee of the Departments/COH&F, Neri & Thunag/Outstations/KVKs.
- (ii) The date prescribed for the submission of condemnation cases to the Comptroller will be 31st August of each year.
- (iii) The notice of the meeting will be issued by the Deputy Comptroller/Assistant Registrar (Store) with the approval of the Comptroller after 31st August when cases of Store/Stock articles exceeding ₹ 10,000/-[Rupees Ten Thousand] in each case declared unserviceable by the Physical Verification Committee are received for condemnation from the Departments/Offices/COH&F, Neri & Thunag/Outstations/KVKs.
- (iv) The unserviceable store/stock articles will be kept for inspection at a place other than the department/office stores by the Department/Offices/COH&F, Neri & Thunag/Outstations/KVKs concerned.
- (v) The recommendations of the Standing Committee will be placed before the competent authority for final orders/approval.

The Standing Committee will meet and conduct the visit of the Departments/Offices/COH&F, Neri & Thunag/Outstations/KVKs to examine the unserviceable store/stock articles, and for this purpose intimation for conducting the visits will be issued by the Deputy Comptroller/Assistant Registrar (Store)/Incharge Central Store atleast 10 days before the meeting so that the Departments/Offices/COH&F, Neri & Thunag/Outstations/KVKs concerned may keep the unserviceable store/stock articles ready for inspection at a place other than the store(s).

The Head of the Departments/Offices/Dean, COH&F, Neri & Thunag/Outstations/KVKs in the University are requested to bring this notification to the notice of Sections/Units/Incharges working under their control for information and strict compliance.


[D.S. Chauhan]
HPF&AS
Comptroller

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Endst. No. Even.

Dated: Nauni the, 20/01/2024

Copy of the above is forwarded (**through e-mail**) to the following for information and taking further necessary action:

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, COH&F, Neri, Distt Hamirpur (HP).
3. The Dean, COH&F at Thunag, Distt. Mandi (HP).
4. All the Head of the Departments/Offices UHF, Nauni, Solan (HP).
5. All the Associate Directors (R&E)/Incharges Outstations including KVKs (HP).
6. The Professor Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University for wide publicity.
7. The Deputy Controller (Audit), UHF, Nauni (Solan).
8. The Deputy Comptroller/Assistant Registrar, O/O the Comptroller, UHF, Nauni (Solan).
9. The Secretary to the Vice-Chancellor, UHF, Nauni, Solan (HP).
10. The Section Officer, Pension Cell/Accounts/Pay Cell, UHF, Nauni, Solan (HP).
11. Guard File.


Comptroller